MINNESOTA STATE
System Office Human Resources

Job Class: Information Technology Specialist 3 – Job Posting 75790
Working Title: Access Control

Who May Apply: This posting is open all qualified job seekers.

Date Posted: 04/15/2024

Closing Date: 04/29/2024

Hiring Agency/Seniority Unit: Minnesota State - System Office

Division/Unit: Information Technology

Appointment Type: Unlimited, Full-time

Work Shift/Work Hours: Day Shift

Days of Work: Monday - Friday

Travel Required: No

Salary Range: $31.47 - $51.73/hourly; $65,709 - $108,012/annually

Classified Status: Classified

Bargaining Unit/Union: 214 – MN Assoc Of Professional Empl/MAPE

FLSA Status: Nonexempt

[Connect 700 Program Eligible](): Yes

Job Summary

Telework availability and negotiated at the time of hire.

This position will administer the security procedures and standards related to Minnesota State Information Security Systems, ERP systems, databases, data warehouse, and other systems. Will process data access requests and role assignments to systems. Provide technical support for these access requests. This position will also maintain and audit a history of user requests and roles while providing support to overall security operations system-wide.

Minimum Qualifications

Resume must reflect all minimum qualifications. Please enter your experience in chronological order, including the month and year of employment.

- This position requires at least four (4) years of full time IT experience, with at least one (1) year of progressive security experience in the responsibilities noted above OR an associate's degree in computer science (or related field) and at least three (3) years of full time IT experience, with at least one (1) year of progressive security experience in the responsibilities noted above.

- Position requires progressive knowledge of information security standards, frameworks, and best practices.

- Effective written and oral interpersonal communication skills with the ability to interpret and explain complex technical matters in clear, concise terms.

- Highly organized with accuracy and attention to detail in managing a variety of tasks with excellent time management.

- Self-motivated and works independently and confidentially using discretion, with minimal supervision.

- Knowledge of secure architecture, networks, incident response, and access control methodologies.

- Working knowledge or technical background that includes; WAN, LAN, Unix, Windows, vulnerability management, security event monitoring, patch management, data encryption, directory services, applications and security solutions

- Minnesota State is unable to sponsor applicants for work visas. All applicants must be legally authorized to work in the US.

Preferred Qualifications

- Possess at least one (1) applicable security certification, (Security+, GSEC, CISSP, CEH, etc.)

- Ability to acquire new knowledge and skills as needed to perform evolving positions responsibilities.

- Ability to define, organize and manage multiple projects/tasks/issues concurrently.

- Background in higher education or State government agencies.

Additional Requirements

The successful candidate must submit to a background investigation prior to employment.

The background check may consist of the following components:
- SEMA4 Records Check (applies to current and past employees only)

- Criminal History Check

- Employment Reference Check

- Social Security and Address Verification

- Education Verification

In accordance with the Minnesota State Colleges & Universities (Minnesota State) Vehicle Fleet Safety Program, employees driving on college/university business who use a rental or state vehicle shall be required to conform to Minnesota State's Vehicle use criteria and consent to Motor Vehicle Records check.

Other Information:

Employment information for this position can be found in its collective bargaining agreement or its plan document at https://www.minnstate.edu/system/working/relations.html

Why Work for Us

At Minnesota State we promote the ability for our employees to move within the Minnesota State system of Colleges and Universities, located throughout the State of MN. To learn more, please visit our web page: Working at Minnesota State!

At Minnesota State, we have a GREAT BENEFITS PACKAGE! Our generous benefits include 11 paid Holidays, Vacation Time, Sick Time, six weeks of Paid Parental Leave, low cost medical ($38.50 per month single and $262.66 per month family) and dental insurance with low deductibles ($400 - $800), a Pension Plan, 457(b) and 403(b) retirement plans and other retirement investment options, pre-tax medical and dental expense (with rollover option) and dependent care accounts, employer paid life insurance, short and long term disability, as well as professional development and a tuition waiver program for employees and their dependents, etc. We promote the health and well-being of our employees and take work/life balance seriously.

How to Apply

External Applicants: Go to the State of MN's career site at http://www.mn.gov/careers

Internal Applicants: Go to Self-Service/Careers.

Contact

Shane Moore
        Email: shane.moore@minnstate.edu
        Phone: 651-273-3967

Equal Employment Opportunity

Minnesota State Colleges and Universities is an Equal Opportunity employer/educator committed to the principles of diversity. We prohibit discrimination against qualified individuals based on their race, sex, color, creed, religion, age, national origin, disability, protected veteran status, marital status, status with regard to public assistance, sexual orientation, gender

identity, gender expression, or membership in a local commission as defined by law. As an affirmative action employer, we actively seek and encourage applications from women, minorities, persons with disabilities, and individuals with protected veteran status. Reasonable accommodations will be made to all qualified applicants with disabilities. If you are an individual with a disability who needs assistance or cannot access the online job application system, please contact the job information line at 651.259.3637 or email mailto:careers@state.mn.us. Please indicate what assistance is needed.

Minnesota State is an affirmative action, equal opportunity employer, and educator.